

1st Open Call for Submission of Grant Applications for Initiatives financed from the Fund for Bilateral Relations at Programme Level – measure „B“ under the programme CZ10 funded from the Norway Grants 2009 – 2014

On 21st January 2014, the Ministry of Finance, the Operator of the Fund for Bilateral Relations at Programme Level – measure „B“

announces the 1st Open Call for submission of Grant Applications for Initiatives financed from the Fund for Bilateral Relations at Programme Level – measure “B” under the programme CZ10 funded from the Norway Grants 2009 – 2014.

Applications can be submitted at any moment from the date of the announcement of the Call for proposals until April 30, 2016 or until the total allocation is used¹.

The overall amount of the Bilateral Fund is 699 600 CZK, that means 26 400 EUR.

The minimum and maximum grant amount per initiative: **53.000 – 530.000 CZK, that means 2.000 – 20.000 EUR**

I. Scope of the Fund

The objective of the Fund is to enhance the development and strengthening cooperation between Project Promoter and entities in the donor state (or out of donor state if they are in a role of expert or consultant) and/or international organizations during the implementation of the pre-defined project under the programme CZ10. The cooperation shall be based on the exchange, sharing and transfer of knowledge, technology, know-how, experience and best practices in relation to the subject matter of the pre-defined project.

II. Eligible applicants

Applicant eligible to draw on the Fund is the final beneficiary of the pre-defined project under programme CZ10, whose intention is to get financial support for its supplementary bilateral initiatives that are not part of the approved project and that will be implemented:

- a) in cooperation with the project partner², including the Council of Europe;
- b) in cooperation with institutions from the donor state (or out of donor state) and/or international organizations (including the European Union Agency for Fundamental

¹ Grant Application must be submitted in accordance with the Guidelines for Applicants and Final Beneficiaries from the Fund for Bilateral Relations at Programme Level – measure “B”, available at [www.eeagrants.cz/
www.norwaygrants.cz](http://www.eeagrants.cz/www.norwaygrants.cz).

² Partner organisation from the Donor State means a subject from Norway and/or international organizations including and the European Union Agency for Fundamental Rights, bound to the Final Beneficiary by the Partnership Agreement.

Rights) competent in the subject matter of the pre-defined project implementation (i.e. actively involved in the area of pre-defined project implementation for a minimal period of 1 year).

III. Eligible initiatives

The Fund is designed to finance targeted one-off or short-term supplementary initiatives in the pre-defined project under the programme CZ10. These are not the initiatives crucial for achieving planned outcomes and outputs of the pre-defined project/sub-project.

Initiatives, representing contribution to the implemented pre-defined project and bringing knowledge or experience of the bilateral partner to the project, will be supported.

Fund for Bilateral Relations is not intended to finance planned project initiatives.

Eligible initiatives that may be financed from the Fund are activities forging stronger bilateral relations during the implementation period of the pre-defined project. Such activities are not part of the original planned budget and are implemented in cooperation with a project partner, institution from the donor state (or out of donor state) or international institutions.

Following initiatives will be financed from the Fund:

- study and work trips, work visits and bilateral working meetings with aimed at sharing experience and know-how, transferring best practices;
- bilateral meetings, workshops, seminars;
- conferences aimed at bi-/multilateral meetings, presentations and building on contacts and working relations;
- the production of studies, analyses and documentation, data collection, their sharing and exchange to strengthen the cooperation between the Final Beneficiaries and entities in Donor State and international organizations;
- information and promotional initiatives to strengthen bilateral partnerships.

IV. Eligible expenditures and their reimbursement

According to Article 7.7 of the Regulation on the implementation of the Norwegian Financial Mechanism 2009-2014 adopted by the Norwegian Ministry of Foreign Affairs, following categories of expenditure are eligible for funds:

- fees and travel costs for participation in conferences, seminars, courses, work meetings and workshops;
- travel costs for study trips abroad;
- travel costs, per diems and salary costs for visits by experts;
- costs related to studies, including feasibility studies, and preparation of financial, economic and technical analyses;
- costs of conferences, seminars, working meetings and workshops, interpreting and translations of working materials;

- costs for promotional and information activities aimed at strengthening bilateral relations;
- external consultancy fees.

Dates of the eligibility of expenditures to be covered by the Fund are given in the Grant Award Approval Letter and subsequently in the Grant Award legal act. The final date for the eligibility of expenditures is 1 month after the completion of all initiatives financed from the Fund. Expenditures will be eligible no later than the last date of the eligibility of the programme expires.

The mechanism of eligible expenditures reimbursement (in CZK) is based on **ex-post** payments of incurred costs after the Final Report on the initiative implementation has been approved by the Fund Operator.

V. Submission of the grant application

Grant applications will be submitted on a continuous basis, starting from the date of the call launch.

Evaluation of formal requirements and eligibility will be followed by the evaluation of the application relevance to initiatives and objectives implemented within the approved project, the scope of strengthening bilateral relations and the compliance with the Bilateral Fund objectives. Applications will be evaluated in the order according to the application submission date in the IS CEDR.

The application shall be submitted in the Czech language in given format and the requested grant amount shall be given in CZK.

The form of Grant Application for Initiatives financed from the Fund for Bilateral Relations at Programme Level is included in the Guidelines for Applicants and Final Beneficiaries from the Fund for Bilateral Relations at Programme Level – Measure “B”.

Submitting an application does not constitute a legal grant award claim.

Method of application submission in the IS CEDR, system of the ex-post reimbursement of expenditures and Final Report submission procedure, are described in the Guidelines for Applicants and Final Beneficiaries from the Fund for Bilateral Relations at Programme Level – Measure “B”. The document is also available online at www.norwaygrants.cz.

VI. Further information

Questions may be sent electronically to: fmrealizace@mfcz.cz. Replies will be sent by e-mail within 10 calendar days.

Based on the assessment of the implementation of the Fund and after mutual agreement with the donors, conditions of the Call for Proposals may be revised.

Information on each revision will be always published at www.norwaygrants.cz before the revision enters into force.